

PANAMA CANAL SOCIETY
EXECUTIVE BOARD MEETING
MINUTES – September 13, 2014

Meeting called to order of the New Board at 12:09 p.m. by Mike Coffey.

Attendees:

Jacque Vowell, Shirley Avery, Kathy Malin, Noreen Hanson, Mike Young, Brittney Wilder, Tom Wilder and Patrick Smith (arrived at 12:25)

Phone Attendees:

Ray Husum, Bill McLaughlin

Absent:

Cheryl Williams and Kelly Parthenais

Tom Wilder motioned to accept the June Minutes. Kathy Malin seconded and the minutes were approved by all.

Membership:

There were 4 new Members and 1 new Associate member for August.

Shirley Avery motioned to accept, Kathy Malin seconded and all approved.

Expenditures:

Noreen talked on 14 pages of checks, nothing unusual.

Tom Wilder motioned to pay bills and Brittney Wider seconded the motion.

Bill McLaughlin inquired about the final on Reunion. Still need to reconcile June statements due to Reunion software. All approve to pay bills.

Appointments and Chairs:

Kathy Malin will be the Liaison to Friends of the Museum and Chair Cultural Seminars

Ray Husum Director at Large

Patrick Smith Sargent at Arms will also chair the Membership committee

Chaplin and Sunshine Committee Chairperson are still vacant

Rick's on the River: Noreen Hanson

October Ocala Meeting and Ditch diggers Luncheon: Tom Wilder

Space Coast Picnic and General Membership Meeting: Morrissey/McConaughey

Annual Holiday Luncheon at Carne Chophouse: Kelly Parthenais

Carnavalito: Deakins/Morrissey

March Picnic: Kelly Parthenais

Spring Luncheon at Der Dutchman in Sarrasota: Bob & Cheryl Russell

Mike Coffey swore Raymond Husum and Patrick Smith into the office. He presented Tom Wilder with the Past President Pin.

Office Relocation:

Mike spoke of several locations on Hwy 54. Tom expressed concerns on declining membership & higher rent. Look for a smaller space with alternative storage.

Ray Husum recommended we look into an Executive Suite

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Telephone:

Change Verizon phone plan to month to month.

It was decided to get rid of the 800 number and remove all but 1 phone line in the office.

Noreen motioned to drop 2 phone lines, Tom Wilder seconded the motion. All approved.

Editor:

Jacque is sorting through over 5000 pictures to choose which ones will make the Canal Record from the reunion. This will be done by the end of next week. The board had voted on going to 3 issues instead of 4 next year. It was decided to stay with 4 issues and the directory, Tom Wilder motion to stay with 4, Noreen Hanson seconded the motion, and all approved.

Office Updates:

We currently use Office Version 2003. Chris Wilder is looking into an upgraded version. Noreen motioned to upgrade Office Software to 2010 or 2013. Not to spend more than \$500.00, 2 licenses 1 with multi users. Kathy Malin seconded the motion and all approved.

Patrick is checking into student versions and pricing.

Building Fund:

Need to check the books to see exactly what the building fund is. We have 4 bank accounts and we are paying fees on all 4 banks. We will relook at bank accounts once we are audited.

Treasurer Update:

Noreen Reported on Reunion Revenue Expenses we are at loss so far at \$8732.28 for this year. This amount is with what information we have as of this date. Books will be caught up soon.

Governor's Club – Balance Sheet

Future 3800 only – negative future balance effects bottom line. We need to separate out all recorded to revenue to fix it.

Square Reader: Work great, but does not record who made transaction. Cheryl created a new document to use along with the square. Society Reunion use 2 squares, registration, ticket sales and Information desk.

Patrick Smith suggested looking into Data Roam App.

Noreen stated we need to talk to Nancy Van Siclin before finishing finance

Christmas luncheon:

A motion was made to pay the deposit for the Luncheon by Kathy Malin, and seconded by Shirley Avery. All approved.

A motion to pay Margaret McLaughlin for decorations of \$250.00 was made by Noreen Hanson And seconded by Tom Wilder, all approved.

March Picnic:

A motion was made by Tom Wilder to reimburse Kelly Parthenais \$26.00 for picnic site deposit. Kathy Malin seconded and all approved.

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Reunion:

Committee Selection

Reunion Registration: Noreen Hanson, Kelly Parthenais & Kathy Malin
Hotel Reservations: Betty LeDoux
Information/Society Office: Cheryl Williams
Annual Business Meeting: Shawn Coffey, Mike Coffey, Tom Wilder and Kathy Wilder
Ticket Sales: Brittney Wilder and Patrick Smith
Golf Tournament: Margot Jordon
Vendors: Mike Young
Bingo: Chris Wilder
Dances: Jacque Vowell
After Hours Night Club Dances: Shirley Avery
Security: Allison McLaughlin Perry
Class & Mini Reunions: Kelly Parthenais
Despedida Lottery: Raymond Husum
Dance class, Murga, Despedida: Margaret McLaughlin
Seminars: Kathy Malin
Event Decorations: Margaret McLaughlin
Pool Party: Betty LeDoux and Mike Young
"Zonie" Appearances: Brittney Wilder
Tom Wilder motioned to remove the Owl Show due to lack of interest. It was approved by all.

Music

Transportation: Transportation was discussed to approach Lori Snow as our Travel agent to purchase tickets for musicians etc.

Ball: Discussion on the music regarding the many long breaks that Frankie Pretto group took, it was decided to use him again next year.

Murga: Pros and cons were discussed, and it was decided to stop the murga at the entrance to the ball. It was decided to have Zonie and the band to bring the group to the entrance of the Ball.

Friday: The music was very loud on Friday night, and board decided to look for a new group this year.

Transportation: Transportation was discussed to approach Lori Snow as our Travel agent to purchase tickets for musicians etc., to insure getting the best rates.

Thursday: Class reunion sponsored event. The classes split the cost of the band and pay a prorated portion of the electrical charged by the Hotel. Omega was discussed and Mike Young stated Jamie's band is interested. We asked that the bands submit a bid for the job.

20 Something Social: Was a success. Parents gave us a lot of positive feedback. Noreen motioned to have the 20 Something Social again, they must be 21-35 years of age, and event should be chaperoned.

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Logo for Reunion:

After a long discussion and brainstorming it was decided to use “Zonian Spirit – Live it!” a Chiva bus with the logo on the back door. Mike Young will ask his brother David Young to work on a logo for us.

Luncheon:

Bill will look into the luncheon menu.

Speakers suggested for the Luncheon are: George Scribner, Matt Tomlet or Al Sprague. It was agreed that we need someone entertaining.

Decorations for Luncheon Noreen motioned to give Margaret McLaughlin an advancement of \$1750.00, Shirley seconded the motion, all approved. Total amount will be \$3,500.00

Golf:

The golf tournament will be changed back to Thursday. Friday was not well received.

A motion was made to advance Magot Jordan \$500.00 to start looking for golf prizes for the 2015 Reunion, by Tom Wilder, seconded by Shirley Avery and all approved.

Pool Party:

People need to show proof of age for the Pool party.

Registration:

Discussion regarding having to go back and forth between the Registration room and the Information booth was very inconvenient for the volunteers and the members. Use of the square at the registration area may be helpful. May need to add a person at Registration to this job.

New Business:

The new Board was informed of the Reunion requirements regarding; there duties, stay and rooms.

Rick's on the River this afternoon.

Ocala Luncheon on October 25, 2014

Space Coast Picnic November 1, 2014

Christmas Luncheon December 6, 2014

Carnavalito February 7, 2015

We received the contract from Betty LeDoux today. The Deakins and the Morriseys agreed to this hotel.

Meeting was adjourned at 2:55 p.m.

Mike motioned and Brittney seconded the motion.

Cheryl Williams
Office Manager

Mike Coffey
President

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